

Consultant

Company Information:

Established in March 2000, Connect Group is a young, dynamic, independent recruitment specialist that has quickly and successfully grown a reputation for quality of service to both candidates and clients. Through a passion for success and a commitment to fast effective delivery, Connect Group has benefited from an enviable year-on-year growth. Connect Group presently consists of well established specialist divisions: IT, Rail, Construction, Energy and Nuclear. With a client base ranging from FTSE100 organisations to pioneering start-ups, Connect Group continues to demonstrate its capability of providing flexible, bespoke solutions to its clients.

Position Overview:

The Consultant will support the Divisional Manager with all areas of the division including;

Main duties:

- Obtain comprehensive understanding of all vacancies and the originating Client
- Candidate attraction and management (utilising our internal database, job boards, networking tools etc.)
- Interviewing (both telephone and face to face) and short listing of candidates
- Ongoing Contractor management
- Attend meetings to improve and develop Client relationships
- Accurately and consistently identify candidates whose skills set , remuneration requirements and availability meet the criteria required
- Help mentor Junior Consultants, giving guidance and advice where required
- Work in accordance with targets and timescales set by Divisional Manager
- Additional reasonable tasks that may be required by the company at any time

Experience required:

- Complete recruitment lifecycle experience (vacancy through to placement)
- Excellent oral and written communication skills
- Good reasoning ability
- Ability to demonstrate logical thinking
- Ability to communicate with Clients and Candidates in a confident and professional manner
- Ability to work on own initiative and as part of a team
- Excellent level of IT literacy including Microsoft Office and the ability to pick up new systems (e.g. our in-house recruitment system)

Applicants must be:

- Hard working
- Conscientious
- Money hungry
- Highly self-motivated
- Determined to succeed

If you are interested in this vacancy, contact us on 020 8973 3333 or email us your CV to website@cgc-ltd.co.uk